

**Truro Board of Selectmen
Special Meeting, August 11, 2015
Town Hall Meeting Room**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Administrator Rae Ann Palmer; Town Accountant Trudi Brazil; DPW Director Jay Norton

Chair Paul Wisotzky called the meeting to order at 5:00 p.m. and introduced the Board. He stated that the meeting was being videotaped.

PUBLIC COMMENT

There were no participants for the Public Comment portion of the meeting.

Chair Wisotzky opened the public hearing at 5:02 p.m.

PUBLIC HEARING – RETRO-TRURO/JOB POTTERY

Susan G. Kurtzman, owner/manager of Retro-Truro/Jobi Pottery, had applied for a new Transient Vendor license for an additional location at 314 Route 6 Unit #3 Truro, MA. Susan Kurtzman explained what her new shop offers and employment opportunities at the new location. John Hopkins came forward and expressed support for Ms. Kurtzman's enterprise. The Chair closed the public hearing at 5:06.

Jay Coburn moved to approve the new Transient Vendor license for an additional location at 314 Route 6 Unit #3 Truro, MA. Robert Weinstein seconded, and the motion carried 5-0.

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

The Board reviewed her application and interviewed Amanda Reed for appointment to Charter Review Committee. Ms. Reed gave her background and qualifications for the position.

Robert Weinstein moved to approve the appointment of Amanda Reed to the Charter Review Committee. Maureen Burgess seconded, and the motion carried 5-0.

Because Nicholas Brown was not yet present for the review of his application for appointment to the Zoning Board of Appeals, Jay Coburn moved to table the matter till later in the meeting, and Robert Weinstein seconded.

BOARD OF SELECTMEN ACTIONS

Bike & Walkway Committee Presentation

Cathy Haynes, Chair of the Bike and Walkway Committee, and two other members of the Committee made a presentation recommending a primary “spine” bike route through Truro. She also requested that the Selectmen review and approve a letter of support to Mass Department of Transportation and authorize the Chair to sign it. Robert Weinstein disclosed that he was a part of the regional planning group.

Maureen Burgess moved to approve the letter to Mass Department of Transportation requesting a copy of their recommendations report by the District 5 Project Development Section. Jay Coburn seconded, and the motion carried 5-0.

Ms. Haynes then displayed on a poster the “spine” route through Truro. Members of the Board of Selectmen expressed a good deal of concern about the first portion of the suggested trail from the Wellfleet border to Collins Rd. Ms. Haynes named some of the other alternative routes that had been considered. There will be more opportunities for public comment on the bike ways, but Andrea Peterson, from the audience had some further questions. No action was needed at this time regarding the planned route.

Report on Solar Installation at Transfer Station

Brian Boyle, Chair of Energy Committee, and Mark Farber of the Energy Committee and presented their report on the Solar Installation at Transfer Station. The Landfill is now certified, they said, but the tax credit offer expires in 2016. They sought community support and anticipated a Town Meeting Warrant Article for the installation to go forward. Rae Ann Palmer addressed a question about an AT&T trench that had been made before the Landfill certification was finalized. Mr. Farber was optimistic that the installation could be developed in the time frame to take advantage of the tax credit and didn’t rule out the possibility of an extension of the tax credit.

Jay Coburn moved to authorize the Town Administrator to proceed with the Solar Installation and place an Article for it on the Fall Special Town Meeting Warrant. Robert Weinstein seconded, and the motion carried 5-0.

Selectmen’s Meeting 2016 Schedule

Chair Paul Wisotzky reviewed the revised BOS meeting dates for November, 2016. Jay Coburn moved to approve the 2016 schedule with the revised November meeting dates. Maureen Burgess seconded, and the motion carried 5-0.

Snow Removal on Private Roads

Chair Wisotzky read Policy Memo #17 regarding maintenance and snow removal on private roads including roads within the Cape Cod National Seashore. The Board opened the discussion to residents, non-resident tax payers and property owners about maintenance and snow removal on private roads. Paul Wisotzky said that the Selectmen were prepared to listen to the public’s input. The Board also welcomed anything that members of the public had put into writing.

A number of citizens came forward to discuss maintenance and plowing of private roads. John Kolb of Cranberry Lane read into record his letter to the Selectmen. Joan Holt of 3 Daisy Lane spoke about plowing on her road, commented on steep grades and requested more implementation procedures for help for seniors. Marjorie Childs of 9 Moses Way and Transportation Coordinator from the COA presented statistics from the past few years. She explained COA transportation and VNA concerns with unplowed roads and driveways. Nick Norman of 12 Scrimshaw St. had points about fairness and emergency box size needed for roads. Peter Chermayeff of Black Pond Rd. complimented the Town for maintaining roads for emergency help. He suggested that Wellfleet and Truro could collaborate on roads in the National Seashore border area. He submitted a letter from David Rush, who pays taxes in both towns, and a letter from a number of residents in the pond area to the Wellfleet Selectmen. Nick MacDonald of 121 Slough Pond Rd. supported Mr. Chermayeff. Bill Golden of 3 Blueberry Lane and Kathy Rosenkoff of 10 North Union Field Rd. also discussed fairness issues. Emily Bingham, who had signed the letter submitted by Mr. Chermayeff, discussed emergency situations. Regan McCarthy of said that the Non-Resident Tax Payers Association meeting on August 21, 2015 will be about maintenance of private roads.

Jay Coburn said he had filed a disclosure with the Town Clerk because he lives on one of the private roads under discussion.

He and members of the Board of Selectmen discussed the private roads in the National Seashore. Jay Coburn considered the present policy untenable. Janet Worthington said she viewed roads in the Seashore and private roads in the Town as separate issues. Maintaining and plowing all the roads would mean an increase in the Town's Operating Budget, Ms. Worthington said. Robert Weinstein discussed the 14 ft. emergency box necessary for roads and costs. Paul Wisotzky expressed the need to develop a multi-faceted and fair approach to a revised private road policy.

Rae Ann Palmer commented on the Town's efforts to deal with unusually large amount of snow this winter. She remarked on the difficulty of being fair and hoped for community input. Jay Norton, Director of the Department of Public Works, came forward and discussed the difficulties of the past year. He said the DPW was comparing strategies with the other Cape towns because of the huge amount of work and expense incurred. The road discussion will be continued at future BOS meetings.

Appointment for ZBA

The Board reviewed the application and interviewed Nicholas Brown for Alternate on the Zoning Board of Appeals Review Committee. Mr. Brown gave his previous experience on the Planning Board. Robert Weinstein spoke in favor of Nicholas Brown's appointment.

Robert Weinstein moved to approve the appointment of Nicholas Brown as Alternate member to the Zoning Board of Appeals. Jay Coburn seconded, and the motion carried 3-2.

Review of Staffing Structure

Paul Wisotzky reviewed the Board of Selectmen's Objective TS1: The Town Administrator will conduct a comprehensive review of the staffing structure of the Town and proposed changes necessary to further this goal. Board members had some suggestions for structure improvements. Rae Ann Palmer will bring back her proposed changes to the September 29th meeting of the Board of Selectmen.

Interview Process for Fire Chief Candidates

Selectmen discussed the Fire Chief search and the interview process of candidates for Truro Fire Chief. Of the five candidates interviewed, there are two finalists. They will meet with Selectmen and Department Heads in two sessions on August 25, 2015. The BOS meeting and final interviews will be at 4:00 p.m. Rae Ann Palmer suggested that the Board have a set of questions they will use for the finalists' interviews.

CONSENT AGENDA

- A. Contract Agreements. There were four contract agreements for the Board to review and approve and authorize the Chair to sign:
 - 1. Contract Agreement between the Town of Truro and Mary Rogers for Community Preservation Committee Coordinator/Recording Secretary and Board of Selectmen Recording Secretary
 - 2. Contract Agreement between the Town of Truro and Donnegan Systems for filing
 - 3. Contract Agreement between the Town of Truro and Tyler Technologies
 - 4. Amendment to Contract Agreement with the Town of Truro and Weston and Sampson
- B. The Board considered the reappointment of Board and Committee Members: Matthew Kiefer to the Historical Commission and Historical Review Board; Brian Boyle and Sally Brotman to the Energy Committee; Girard Smith to the Concert Committee; Bonnie Sollog to the Cultural Council and Community Preservation Committee; Mike Silva, Becky Townsend, Richard Marr to the Recreation Commission; and Janice Allee to the Zoning Board of Appeals.
- C. Selectmen reviewed the appointments of Joe Buteau as Full Member Representative and Mark Farber as Alternate Representative for Truro Representative to Cape Light Compact.
- D. A Declaration of Surplus Property of five folding tables from the Fire Department needed to be approved.
- E. The Board reviewed the appointment of Per Diem Fire Department Member Matthew Burns.
- F. The Annual American Lung Association of the North East-31st Annual Escape Bike Trek on Sept. 27, 2015 from 9am-11am needed approval and the Chair's authorization signature.
- G. Three sets of BOS minutes needed approval: June 30, July 14, July 21, 2015.

Robert Weinstein had several issues with the Donnegan Systems contract for filing. Rae Ann Palmer had explanations about how the rolling files work. It's not just for the

Building Department files, she said. Town Accountant Trudi Brazil spoke about payment methods necessary for Donnegan

Jay Coburn moved to approve Consent Agenda items A through G as printed. Maureen Burgess seconded, and the motion carried 5-0.

SELECTMEN REPORTS AND LIAISON REPORTS

Jay Coburn shared information on Community Development Partnership options for home owners. Janet Worthington acknowledged Dennis Mooney's years of service to the Pamet Harbor Commission. Other members of the Board shared their reports which had been gleaned from their Selectmen's Hours. They included: speeding vehicles on Truro's rural roads, inaccurate time on the Town Clock at the Cobb Library, Google maps mistakes, and a complaint about the Library schedule. Paul Wisotzky said he had received the Draft Housing Needs report. Robert Weinstein noted that the SNAP representative would be present at the next Farmer's Market.

NEXT MEETING AGENDA

Town Administrator Rae Ann Palmer reviewed the agenda for the next BOS meeting, August 25, 2015. There will be a need for an Executive Session, which will be scheduled at 4:30 p.m. before a joint meeting with the Planning Board on September 8.

TOWN ADMINISTRATOR'S REPORT

Town Administrator Rae Ann Palmer acknowledged that Tim King had been appointed Foreman of the DPW. They are still seeking a mechanic. Tax bills are on tract, she said.

ADJOURNMENT

Jay Coburn moved to adjourn. Maureen Burgess seconded, and the motion carried 5-0. The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Mary Rogers
Recording Secretary

Paul Wisotzky, Chair

Maureen Burgess, Clerk

Jay Coburn

Janet Worthington, Vice-chair

Robert Weinstein

Public Records Material of 8/11/15

- 1.) Susan G. Kurtzman's application for a new Transient Vendor license for an additional location for Retro-Truro/Jobi Pottery
- 2.) Applications for Appointments to Boards/Committees/Commissions
- 3.) Bike Study for "spine" route through Truro
- 4.) Energy Committee Report on Solar Installation at Transfer Station.
- 5.) Revised BOS Meeting Schedule for 2016
- 6.) Policy Memo #17
- 7.) John Kolb's letter regarding road plowing
- 8.) Board of Selectmen's Objective TS19
- 9.) Contract Agreements of 8/11/15
- 10.) Reappointments to Board and Committees
- 11.) Appointments of Representatives to Cape Light Compact
- 12.) Declaration of Surplus Property
- 13.) Appointment of Per Diem Fire Department Member Matthew Burns.
- 14.) Application for Annual Escape Bike Trek on Sept. 27, 2015 from 9am-11am